HIPAA POLICIES AND PROCEDURES

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| **Policy Title:**  Authentication **ID:  AuthenticationPolicy07082015**  **rev: 0.8** | | **Approval Date:**  00/00/0000  **Effective Date:** 00/00/0000  **Revisited date:** 00/00/0000 |
| **Subject:**  Policy for Person or Entity Authentication | | |
| **Primary Responsible Departments and/or BAA:**  Security / Compliance / Google BAA | | **Review Frequency:**  **Last Review:** 00/00/0000  **Next Review:** 00/00/0000 |
| **Secondary Responsible Departments and/or BAA:**  Administration / IT | |

**Scope:**

Workforce, BAA’s

**Purpose:**  
To comply with all applicable laws, regulations and our own policies this policy covers authentication standards and how to implement procedures to verify that a person or entity seeking access to electronic protected health information is appropriately verified.

**Authoritative Reference:**

45 CFR § 164.312(d)

**Policy Definitions:**

1. **Authentication** - This covered entity must ensure all parties handling PHI and EPHI:

* 1. Do so with a unique user identifier (UUID) in full compliance with these policies and the underlying statutes at all times.
  2. Do so with an administratively feasible effort made to verify the identities of a person or entity associated with handling PHI and EPHI in direct connection with this covered entity.
  3. Establish procedures for documenting and monitoring each of the entities authentication requirements.

**Violations:**

Workforce members found to have violated this policy, may be subject to disciplinary action up to and including termination of employment.

**Related Policies and Procedures:**

**Administrative:**

HIPAA Security Management Root Process

HIPAA Assigned Security Responsibility  
HIPAA Workforce Security

HIPAA Information Access Management

HIPAA Security Awareness and Training

HIPAA Security Incident Procedures

HIPAA Contingency Plan

HIPAA Evaluation

**Physical:**

HIPAA Device and Media Control Policy

HIPAA Facility Access Control Policy

**Technical:**

HIPAA Access Control Policy

HIPAA Audit Policy

HIPAA Authentication Policy

HIPAA Workstation Use Policy

HIPAA Workstation Security Policy

HIPAA Information Integrity Policy

HIPAA Transmission Security Policy

**BAA’s and Other Agreements:**

HIPAA Business Associate and Other Agreement Policy  
Google BAA